  
**PUNJAB POLICE**

**CPO/DPOOFFICE SPECIAL/SURPRISE INSPECTION**

Name of Inspection Officer:\_\_\_\_\_\_\_\_\_\_ Date of Inspection:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of District: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of DPO:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Area of District: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total Population:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No. of Sub-Divisions:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. of PoliceStations:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No. of Police Posts:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. of Check\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Posts:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TOP PRIORITY AREAS OF IGP, PUNJAB**

1. **SECURITY OF BUILDING:**

|  |  |  |
| --- | --- | --- |
| **Sr.** | **Description** | **Remarks** |
|  | Height of Boundary Wall |  |
|  | Security Constable at Gate of PS |  |
|  | Security as per SOP |  |
|  | Checking of OP |  |

1. **HANDING/TAKING OVER CHARGE OF MALKHANA:**

|  |  |  |  |
| --- | --- | --- | --- |
| **No. of Police Stations inDistrict** | **Charge Complete** | **Charge Pending (with name of PS)** | **Action by DPO Against Pending Charge** |
|  |  |  |  |

1. **INDEX FIR COMPLETION:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Total FIRs** | **No. of FIR Index complete** | **Total Challaned** | **No. of FIR Index In-Complete** | **Incomplete Challans** | **Untraced cases** | **Challaned without recovery of case property** |
|  |  |  |  |  |  |  |

1. **COMPLAINTS DISPOSAL:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No. | Source of complaints. | Total complaints | Filed | Action/FIR registered | Completed | Pending |
| 1 | PMDU |  |  |  |  |  |
| 2 | 1787 |  |  |  |  |  |
| 3 | Open Court |  |  |  |  |  |
| 4 | CMS |  |  |  |  |  |
| 5 | Police Grievances |  |  |  |  |  |
| 6 | Miscellaneous |  |  |  |  |  |

1. **Audit of 10 random filed complaints by inspecting officer:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr. No** | **Name of Complainant** | **Cell No** | **Adherence to timeliness** | **Quality resolution** | **Satisfactory/ Un-satisfactory** |
|  |  |  |  |  |  |

1. **PROCLAIMED OFFENDERS (POs) & COURT ABSCONDERS (CAs):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **Total** | **Arrested** | **Balance/ Pending** |
| Proclaimed Offenders (POs) of Category-A |  |  |  |
| Proclaimed Offenders (POs) of Category-B |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **Total** | **Arrested** | **Pending** |
| Court Absconders (CAs) of Category A |  |  |  |
| Court Absconders (CAs) of Category B |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Gang Members Category-A (Last 10 Years)** | **Total Gangs** | **Total Gang Members** | **Arrested** | **Missing Gang Members** | |
| **POs with Reg 4 Entry** | **Not POs** |
|  |  |  |  | |

1. **Extraction of missing category-A, POs from incomplete challans:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Total Incomplete Challans** | **Total accused of incomplete challans** | **Total nominated accused** | **Total unknown accused** | **Total arrested accused** | **Pending Arrest** | **Total POs of Category-A** | **Pending Arrest** |
|  |  |  |  |  |  |  |  |

1. **Audit of challans u/s 512 Cr.PC:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Category** | **Total Cases** | **Total Accused** | **Arrested** | **Pending** | |
| **POs with Reg 4 Entry** | **Pending/Not POs** |
| Proceeding initiated U/Sec 512 Cr PC Category-A& B  **(Last 10 Years)** |  |  |  |  |  |
| Proceeding initiated U/Sec 512 Cr PC Category-B |  |  |  |  |  |

1. **UNDER INVESTIGATION CASES:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr.** | **FIR No.** | **U/s** | **Name of I.Os** | **Date of last case diary** | **Remarks** |
|  |  |  |  |  |  |

1. **PENDING ROAD CERTIFICATES:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **Total** | **Returned back with DPP No.** | **Pending** |
| Cases Property |  |  |  |
| Challan to court cases |  |  |  |
| PFSA/NADRA reports |  |  |  |

1. **PENDING CASE PROPERTIES WITH I.Os:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FIR No., U/S &, Dated** | **Category**  **(Narcotics 9C/9B, Alcohol/Cash /Weapons/ Machinery/ Misc.)** | **Particulars** | **Name of IOs** | **Date since pending** |
|  |  |  |  |  |

1. **HISTORY SHEETS:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Total P.O.s** | **Total history Sheets** | | **Total POs Allotted to IOs** | **Total Arrested POs Allotted to IOs** | **Remarks** |
| **Prepared** | **Not Prepared** |
|  |  |  |  |  |  |

1. **TOP 50 TARGETS OF DISTRICT:**

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Name/Address** | **Short Detail of Target** |
|  |  |  |

1. **Affixation of particulars of Top 50 Targets at prominent places of Police Station**

|  |  |
| --- | --- |
| **YES** | **NO** |

**OVERALL PERFORMANCE OF DISTRICT POLICE OFFICE**

**11. DETAIL OF STAFF**

**a. Executive staff:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.** | **Strength** | **SSP** | **SP** | **DSP** | **DSP/L** | **IP** | **IP/L** | **SI** | **ASI** | **HC** | **Const.** | **Total** |
| 1. | **Sanctioned** |  |  |  |  |  |  |  |  |  |  |  |
| 2. | **Posted** |  |  |  |  |  |  |  |  |  |  |  |
| 3. | **Difference** |  |  |  |  |  |  |  |  |  |  |  |

**b. Ministerial/Menial Staff:**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.** | **Strength** | **OS/AD** | **Steno** | **Asst:** | **D.E.O** | **SC** | **JC** | **C-IV** | **SSA** | **PSA** | **Total** |
| 1. | **Sanctioned** |  |  |  |  |  |  |  |  |  |  |
| 2. | **Posted** |  |  |  |  |  |  |  |  |  |  |
| 3. | **Difference** |  |  |  |  |  |  |  |  |  |  |

**12. STATUS OF BUILDING:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Status** | **Good** | **Satisfactory** | **Poor** | **Remarks** |
| Condition of Building |  |  |  |  |
| Condition of Wash-Rooms |  |  |  |  |
| Condition of Offices/Rooms |  |  |  |  |

**13. MONITORING OF FRONT DESKS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Total No. of Complaint Received** | **Total No. of complaints Filed** | **Complaints Filed of Crime against Property** | | **Total No. of Complaints Completed** | **Total No. of Complaints**  **Pending** |
|  |  |  | |  |  |
| **Total No. of Non-cognizable complaints** | **Total No. of Cognizable Complaints out of all complaints received** | | | **Total No. of FIRs registered on cognizable complaints** | |
|  | **Crime Against Property** | |  |  | |
| **Crime Against Person** | |  |
| **Miscellaneous** | |  |
| **Total** | |  |

1. **STENO OFFICE:**

Name of Steno and BPS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Posting\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. of Steno Office Staff: \_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Record** | **Complete** | **Incomplete** | **Remarks** |
| Telephone Message Book (Reg: 18 (11.22) |  |  |  |
| Minutes of Meetings Register (Reg:37 (20.18) |  |  |  |
| Confidential Note Book |  |  |  |
| ACR & CR Dossiers |  |  |  |

1. **NUMBER OF PENDING SHOW CAUSE NOTICES**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr.** | **Name of officials** | **Rank &Belt No.** | **Date of issuance SCNs** | **Allegation** | **Reason for pending** |
|  |  |  |  |  |  |

1. **NUMBER OF PENDING APPLICATIONS AGAINST POLICE OFFICERS/OFFICIALS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr.** | **Name of applicant** | **Against: Name & rank of officials** | **Receiving Date of applications** | **Allegation** | **Reason for pending** |
|  |  |  |  |  |  |

1. **NUMBER OF DEPARTMENTAL ENQUIRES AGAINST POLICE OFFICERS/OFFICIALS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr.** | **Name of enquiry officer** | **Against: Name & rank of officials** | **Date of receiving** | **Allegation** | **Reason for pending** |
|  |  |  |  |  |  |

1. **READER BRANCH:**

Name and Rank of Reader: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Posting: \_\_\_\_\_\_\_\_\_\_\_\_ No. of Reader Branch Staff: \_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Records** | **Complete** | **Incomplete** | **Remarks** |
| Register of Cognizable Offences (Reg#44) |  |  |  |
| File of Special Reports (Reg#45 (24.18) |  |  |  |
| Urdu Order Book (Reg#77 (14.55) |  |  |  |
| File of Standing Orders (Reg#78 (14.56) |  |  |  |
| District Register of Absconders (Reg#79) |  |  |  |
| General Crime Register (Reg#83 (27.36) |  |  |  |
| Crime under the head of ATA-1997 |  |  |  |
| Shops & Security Ordinance Implementation record |  |  |  |

1. **ESTABLISHMENT BRANCH:**

Name and Rank of OIC Establishment Branch: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of posting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. of EB Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Records** | **Complete** | **Incomplete** | **Remarks** |
| Leave Account in Form AT-290 under Fundamental Rules-76 (Reg#12(8.13) |  |  |  |
| Age Register of Upper and Lower Subordinates (Reg#13 (9.17) A and B) |  |  |  |
| Urdu Order Book (Reg#77 (14.55) |  |  |  |
| Character Rolls (Reg#28 (12.28) |  |  |  |
| Service Books (Reg#29 (12.28) |  |  |  |
| Punishment Register (Reg#35 (16.16(I))) |  |  |  |

1. **OSI BRANCH:** Name and Rank of OSI: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Posting\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. of OSI Branch Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Records** | **Complete** | **Incomplete** | **Remarks** |
| Application for Leave (Reg#66 (8.14)(a)) |  |  |  |
| Leave Register with Index (Reg#67) |  |  |  |
| Recruit Register (Reg#72(12.13) |  |  |  |
| Urdu Personal Files (Reg#73(12.39)) |  |  |  |
| List of Vacancies (Reg#74(12.40) |  |  |  |
| Long Roll (Reg#75(12.41(I)) |  |  |  |
| Register of Posting (Reg#76(14.55) |  |  |  |
| Urdu Order Book (Reg#77(14.55) |  |  |  |
| File of Standing Orders (Reg#78(14.56) |  |  |  |
| Transfer / Posting Register |  |  |  |

1. **GENERAL BRANCH:**Name and Rank of O/IC General Branch: **\_\_\_\_\_**

Date of Posting:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. of GB Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Records** | **Complete** | **Incomplete** | **Remarks** |
| Register of Application for Family Quarters or House Rent in Lieu thereof. |  |  |  |
| Register of Land in possession of the Police |  |  |  |
| Register showing an Account of Material and Cost of Making up of clothing. |  |  |  |
| Clothing Stock Account of New Articles of Clothing and Materials. |  |  |  |
| District Miscellaneous Stores Register |  |  |  |
| Distribution Register of Miscellaneous Stores (Reg#7(5.17) |  |  |  |
| File of Copies of Standing Orders by IGP Authorizing Deviations from Equipment Tables(Reg#8(6.2) |  |  |  |
| Printed Statement showing Total armament of district and its distribution (Reg#9(6.3) |  |  |  |
| Receipt Books (Reg#14(9.(6.3) |  |  |  |
| Stock Book of office furniture (Reg#22) |  |  |  |
| Inventory of Stores Register (Reg#23) |  |  |  |
| Account of English stationery and forms (Reg#24(11.48(I))) |  |  |  |
| Stock Register of Printed Forms, etc. |  |  |  |
| Files of Criminal Intelligence Gazettes (Reg#26(11.55) |  |  |  |
| Files of Police Gazettes (Reg#26A(11.55)) |  |  |  |
| Library Register (Reg#27 (11.58)) |  |  |  |
| List of Licenses Under the Explosives Act. |  |  |  |
| List of Licenses under the petroleum Act. |  |  |  |
| List of Licenses under the poisonous Act |  |  |  |
| List of Licenses Under the Sarais Act. |  |  |  |
| Checklist if issues or Replacements of Clothing and Equipment (Reg#65) |  |  |  |
| Stock Register of Urdu Stationery and Forms (Reg#68(11.48)2) |  |  |  |

1. **ACCOUNTS BRANCH:** Name and Rank of OIC Accounts Branch:\_\_\_\_\_\_

Date of posting:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. of AB Staff: \_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Records** | **Complete** | **Incomplete** | **Remarks** |
| PoliceLand Improvement Fund Cash Book |  |  |  |
| Register of House Rent Allowances (Reg#17 (10.76(5) |  |  |  |
| Confidential Register of Contingent Expenditure Incurred from head “Rewards”(Reg#34 (15.11) |  |  |  |
| Register in Building Maintenance Form#29 |  |  |  |
| Receipt Book (Reg#48 (10.14(6) |  |  |  |
| File Road Certificates (Reg#49 (10.17) |  |  |  |
| File Book of Treasury Receipts (Reg#50) |  |  |  |
| General Police Fund Cash Book (Reg#52) |  |  |  |
| File Book of Vouchers (Reg#54 (10.35(1) |  |  |  |
| Check Memorandum Book (Reg#55 (10.39(6))) |  |  |  |
| General Cash Book (Reg#57 (10.48(1))) |  |  |  |
| Gradation List of Constables (Reg#58 (10.88(1))) |  |  |  |
| Register of Absentees (Reg#59 (10.89(c))) |  |  |  |
| Check Register of Postings of Lower Subordinates (Reg#60 (10.93 |  |  |  |
| Register of Permanent Advance (Reg#61 (10.93) |  |  |  |
| Register of Contingent Charges (Reg#62) |  |  |  |
| Register of TA Bills of Enrolled Officers (Reg#63 (10.160(5))) |  |  |  |
| Stamp Account Register (Reg#64 (11.33)) |  |  |  |
| Monthly computer Pay Roll |  |  |  |
| Computerized schedule of payment as issued by AG/DAOs( Bank Statement) |  |  |  |

1. **BUDGET:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Classification** | **Budget allocated** | **Total Expenditure** | **Total Balance** | **Excess** |
| A-3805 TA to Govt: Servant |  |  |  |  |
| A-3807 POL Charges |  |  |  |  |
| A-03304 Hot & Cold Charges |  |  |  |  |
| A-03820-003 Feeding Charges |  |  |  |  |
| A-13001 Repair of Transport |  |  |  |  |
| A-13301 Repair of Building |  |  |  |  |
| AO 3953 Cost of Investigation |  |  |  |  |

1. **AUDIT:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Classification** | **Date of Last Audit** | **No. of Audit Para’s** | **No. of Audit Paras Settled** | **Pending** |
| Internal Audit |  |  |  |  |
| External Audit |  |  |  |  |

1. **SECURITY BRANCH:**

Name and Rank of OIC Security Branch: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of posting:\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. of SB Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Record** | **Complete** | **Incomplete** | **Remarks** |
| Verification Register |  |  |  |
| Register of Army Deserter |  |  |  |
| Register of foreigners and their security duty |  |  |  |
| Security Register |  |  |  |
| Register of Mosques and Madarris: NOCs& registrations |  |  |  |
| Register of Schedule IV and its monitoring |  |  |  |
| Register of Muharram events (Jaloos&Majalis) with their maps and details. |  |  |  |
| Register of Security plans of vulnerable places like courts etc. |  |  |  |
| Register of Chinese and security deployment. |  |  |  |

1. **DRIVING LICENSE BRANCH:**

Name and Rank of O/IC Driving License Branch: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Posting:\_\_\_\_\_\_\_\_\_\_\_\_\_ No. of DLB Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Total Number of Driving Licenses Issued during the Current Year**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Category** | **Learner** | **M/Cycle & Scooter** | **Motor Rickshaw** | **M/Car** | **M/Cab & Taxi** | **Delivery Van** | **LTV** | **HTV** | **PSV** | **Tractor** |
| **Issued** |  |  |  |  |  |  |  |  |  |  |
| **Total** |  |  |  |  |  |  |  |  |  |  |

1. **REGISTERS & RECORDS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Records** | **Complete** | **Incomplete** | **Remarks** |
| Learner Register |  |  |  |
| Test Register |  |  |  |
| Record Register |  |  |  |
| Cash Register |  |  |  |
| International Register |  |  |  |
| Heavy Endorsement Register |  |  |  |
| Order File |  |  |  |
| History Sheet File |  |  |  |
| Challan Statement File |  |  |  |
| Driving License Monthly Statement File |  |  |  |
| 0280 Cash Maintenance File |  |  |  |
| Verification File |  |  |  |
| Duplicate File |  |  |  |
| Card Renewal File |  |  |  |
| English Miscellaneous File |  |  |  |
| Urdu Miscellaneous File |  |  |  |
| Wireless Message File |  |  |  |
| Audit File |  |  |  |

1. **COMPARATIVE FIGURES OF FRESH LICENSES ISSUED:**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Year** | **Learner** | **M/Cycle & Scooter** | **Motor Rickshaw** | **M/Car** | **M/Cab & Taxi** | **Delivery Van** | **LTV** | **HTV** | **PSV** | **Tractor** |
| **Current** |  |  |  |  |  |  |  |  |  |  |
| **Previous** |  |  |  |  |  |  |  |  |  |  |
| **Diff:** |  |  |  |  |  |  |  |  |  |  |

1. **RECORD BRANCH:**

Name and Rank of O/IC Record Branch: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Posting:\_\_\_\_\_\_\_\_\_\_\_\_ No. of Record Branch Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Records** | **Complete** | **Incomplete** | **Remarks** |
| Diary of Receipts and Dispatches (Reg#19(11.24(1) |  |  |  |
| Register of Annual Files (Reg# (11.28(1) |  |  |  |
| Annual Station Delivery Register (Reg#20(11.32) |  |  |  |
| Diary of Urdu Correspondence (Reg#69) |  |  |  |
| Dispatch Book of Urdu Correspondence (Reg#70(11.68(1) |  |  |  |
| Register Showing Receipts and Issues of Files (Reg#71) |  |  |  |

1. **GENERAL INFORMATION:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Performance** | **Approved**  **Schedule** | **Last Held During the year** | **Total No. Held During the Year** |
| Orderly Rooms held |  |  |  |
| Parades conducted |  |  |  |
| Darbars held |  |  |  |
| Public Meetings/ Khuli Kachehris held |  |  |  |

1. **TOURING BY DPO**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr. #** | **Month** | **Name of Police Stations** | **No. of Tour** | **No. of Public heard during tour** | **Remarks/Action taken** |
|  |  |  |  |  |  |

1. **Visit of DPO to Sensitive Points/Installations:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. No.** | **No of Sensitive Installations** | **No of Sensitive Installations visited** | **Suggestions & Improvements made by the DPO** |
|  |  |  |  |

1. **DIGITAL INSPECTIONS CONDUCTED BY DPO:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of PS | Dated inspection | Total discrepancies | Removed | Pending |
|  |  |  |  |  |

1. **DEVELOPMENT**

|  |  |  |  |
| --- | --- | --- | --- |
| **Subject** | **Projects Completed** | **Projects in pipeline** | **Future Projects** |
| 1. **Construction Projects** |  |  |  |
| 1. **Computerization (PROMIS)** |  |  |  |
| 1. **Installation of CCTV Cameras** |  |  |  |
| 1. **New initiatives by DPO** |  |  |  |

1. **OVERSEAS PAKISTANIS HELP DESK AT DPO OFFICE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr. #** | **Month** | **No. of Requests/Complaints** | **Disposed of** | **Pending** | **Remarks** |
| 1. |  |  |  |  |  |

1. **NEW INITIATIVES**

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No | New Initiatives | Functional | Non Functional |
|  | Front Desks/Reception Rooms |  |  |
|  | Complaint Management System (CMS) |  |  |
|  | Police Station Record Management System (PSRMS) |  |  |
|  | Criminal Record Management System (CRMS) |  |  |
|  | Human Resource Management Information System (HRMIS) |  |  |
|  | Police Legal Affairs Monitoring System (PLAMS) |  |  |
|  | Driving License Issuance Management System (DLIMS) |  |  |
|  | Anti Vehicle Lifting System AVLS |  |  |
|  | Tenant Registration System. |  |  |
|  | Hotel Eye |  |  |
|  | Stolen and Recovered Vehicles Management System-(SRVMS) |  |  |
|  | Digital Beat Book. |  |  |
|  | Crime Mapping and Geo Tagging |  |  |
|  | Investigation Toolkit. |  |  |
|  | Sketch Making and Imaging System |  |  |
|  | Biometric Attendance System. |  |  |
|  | Handheld Biometric Devices for Verification |  |  |
|  | Video Conferencing |  |  |

1. **PERFORMANCE AUDIT OF PREVIOUS INSPECTION:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. No.** | **Total Discrepancies** | **Removed** | **Pending** | **Dept Action** |
|  |  |  |  |  |
|  |  |  |  |  |

1. **VIEWS OF GENERAL PUBLIC:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **PROBLEMS/GRIEVANCES EXPRESSED BY THE POLICE PERSONNEL:**

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1. **REMARKS/RECOMMENDATIONS OF THE INSPECTION OFFICER:**

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**Note:**

The Inspecting officer will fix by name responsibility of delinquent police officers/officials in case of any lethargy / irregularity/ misconduct. He will also comment on poor supervisory role and recommend necessary departmental action against supervisory officers in case of grave irregularities/discrepancies.

**Signature of Inspecting Officer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**