

**PUNJAB POLICE**

**SURPRISE INSPECTION OF POLICE STATION FORM**

|  |  |  |
| --- | --- | --- |
| **Sr No.** | **Description** | **Remarks** |
|  | Name of Police Station |  |
|  | Name of Circle |  |
|  | Name of District |  |
|  | Name of Inspection Officer |  |
|  | Date of Inspection |  |
|  | Name & Rank of (SHO) |  |
|  | Date of Posting |  |
|  | No. of Beats |  |
|  | Name of SDPO |  |
|  | Last Surprise Inspection conducted on |  |
|  | Last Surprise Inspection conducted by |  |
|  | No. of formal Inspections conducted during the current year |  |
|  | Name of Incharge Investigation |  |
|  | Name of Moharrar |  |

16. **BUILDING** Police /Government / Private

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr No.** | **Description** | **Remarks** | **Sr No.** | **Description** | **Remarks** |
| 1. | No. of Rooms/offices |  | 2. | No. of Quarters |  |
| 3. | No. of barracks |  | 4. | Separate rooms for Ladies staff | Yes/No |
| 5. | No. of washrooms |  | 6. | washrooms for Ladies staff | Yes/No |
| 7. | SHO’s Quarter | Yes/No | 8. | Generator/UPS | Yes/No |
| 9. | CCTV Cameras Functional | Yes/No | 10. | Back up of CCTV Cameras | Yes/No |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Status** | **Good** | **Satisfactory** | **Poor** | **Remarks** |
| Condition of Building |  |  |  |  |
| Height of Boundary Wall |  |  |  |  |
| Condition of Wash Rooms |  |  |  |  |
| Condition of Lock – ups. |  |  |  |  |
| Condition of Barracks |  |  |  |  |
| Condition of Mess |  |  |  |  |
| Condition of Quarters |  |  |  |  |
| Condition of Offices/Rooms |  |  |  |  |
| Security of Police Station |  |  |  |  |

17. **Total Strength of Police Station and Front Desk Staff**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Category** | **IP** | **SI** | **ASI** | **HC** | **Const.** | **LC** | **C-IV** | **SSA** | **PSA** | **Total** |
| Sanctioned Strength |  |  |  |  |  |  |  |  |  |  |
| Posted Strength |  |  |  |  |  |  |  |  |  |  |
| Vacant Strength |  |  |  |  |  |  |  |  |  |  |
| Detail of Absentees |  |  |  |  |  |  |  |  |  |  |

18. **POLICE STATION LOCK-UP**

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No. | Names of accused arrested | FIR No. & offence | Date of arrest |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No. | Name of Illegally detained in lock up or any other place | Address | Date of detention |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No. | Names of females in lock up | Address | Date of detention |
|  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Description** | **Remarks** |
|  | Any illegal confinement/torture cell in Jurisdiction of PS |  |
|  | Meeting of Inspection Officer with Special Branch regarding any illegal arrest/confinement or torture cell |  |

**CONDITION OF LOCK-UP**

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Description** | **Remarks** |
|  | Capacity of lock-up |  |
|  | Proper ventilation of lock-up available or not |  |
|  | Surveillance of lock-up through CCTV cameras |  |
|  | Duration of CCTV Camera recording availability |  |
|  | Control of surveillance system at PS/DPO office/other place |  |

19. **FRONT DESK. Name of SSA/PSA\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_PCRMS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Status** | **Good** | **Satisfactory** | **Poor** | **Remarks** |
| Condition of front desk |  |  |  |  |
| Condition of PCs |  |  |  |  |
| Staff Performance |  |  |  |  |
| Condition of UPS |  |  |  |  |
| Condition of Generator |  |  |  |  |
| Applications | Total received | Disposed off | pending |  |
|  |  |  |  |

20. **REGISTERS & RECORDS**:

|  |  |  |
| --- | --- | --- |
| **Sr No.** | **Register /Record** | **Remarks** |
| 1. | Register No.01 (FIR Book) PR # 22.47 |  |
| 2. | Register No.02 (Station Diary) PR # 22.48 |  |
| 3. | Register No.04 (Absconders & Deserters) PR # 22.54  ● Part – I (Names of all absconders in cases registered in the home police station)  ● Part – II (Name of all absconders in cases registered in other Police Stations but residents of or likely to visit the home police station).  ● Part – III (List of Deserters)  ● Part – IV (Names of absconding members of criminal tribes residents or original residents of police station). |  |
| 4. | Register No.8 (A) (Search Slip) PR # 22.58 |  |
| 5. | Register No.8 (B) (Parvi) PR # 22.58 |  |
| 6. | Register No.9 (Village Crime) PR # 22.59  ● Part – I (Village Community)  ● Part – II (Crime Register)  ● Part – III (Cases traced to the village)  ● Part – III (A) (Visits to the village of persons of doubtful characters i.e. person in bundle ‘A’, persons with entries in part iii/v of home PS and those arrested u/s 55/109 PPC).  ● Part – IV (notes on crime in the village (Confidential).  ● Part – V (Conviction Register) |  |
| 7. | Register No.10 (Surveillance) PR # 22.61 |  |
| 8. | Register No.11 (Index History Sheets and Personal Files) PR # 22.62 |  |
| 9. | Register No.12 (A) (Register of Information Sheets Dispatched) PR # 22.63 |  |
| 10. | Register No.12 (B) (Register of Information Sheets Received) PR # 22.63 |  |
| 11. | Register No.16 (Register of Government Officials & Property) PR # 22.67  ● Part – I (List of village watchman in the jurisdiction of the police station).  ● Part – II (List of police officers attached to the police station with dates of appointment and transfer).  ● Part – III (Register of all Government property in use at police station).  ● Part – IV (List of all government land in jurisdiction of police station). |  |
| 12. | Register No.19 (The Store Room) PR # 22.70 |  |
| 13. | Register No.21 (File Book of Road Certificates) PR # 22.72 |  |
| 14. | Categorization of POs (Category A, B, C) |  |
| 15. | Register of persons at 4th Schedule. |  |

21. **ARMOURY / KOT (PR # 22.69)**

Name & Rank of Head Moharrir:

Date of posting: Strength of Moharrir Staff:

22.**Arms & Ammunition:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **#** | **Category** | **G-3** | | **LMG** | **AUG** | **MP-5** | | **SMG** | **Chine 7.62mm** | | **Shot Gun** | | **Rev: 38** | | **Pistol 9mm** | | **303** | | **Semi**  **Automatic** | | **Any other** | |
| 1. | Weapon Allotted |  | |  |  |  | |  |  | |  | |  | |  | |  | |  | |  | |
| 2. | Damaged |  | |  |  |  | |  |  | |  | |  | |  | |  | |  | |  | |
| 3. | Stolen |  | |  |  |  | |  |  | |  | |  | |  | |  | |  | |  | |
| 4. | Replaced/changed |  | |  |  |  | |  |  | |  | |  | |  | |  | |  | |  | |
| 5. | Missing |  | |  |  |  | |  |  | |  | |  | |  | |  | |  | |  | |
| 6 | Replica |  | |  |  |  | |  |  | |  | |  | |  | |  | |  | |  | |
| **AMMUNITIONS** | | | | | | | | | | | | | | | | | | | | | | |
| 1. | Allotted |  |  | |  |  |  | | |  | |  | |  | |  | |  | |  | |  |
| 2. | Used during the year |  |  | |  |  |  | | |  | |  | |  | |  | |  | |  | |  |
| 3. | Present |  |  | |  |  |  | | |  | |  | |  | |  | |  | |  | |  |

1. **Security Equipments:**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.** | **Category** | **Bullet Proof Jackets** | **Bullet Proof Helmet** | **NVDs** | **NVGs** | **Bi-noculars** | **CCTV Cameras** | **LED Jammer** | **Mobile Phone Jammer** | **Walk Through Gate** |
| 1. | Allotted |  |  |  |  |  |  |  |  |  |
| 2. | Available |  |  |  |  |  |  |  |  |  |
| 3. | Difference |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.** | **Category** | **Explosive Detectors** | **Hand held Metal Detector** | **Under Vehicle Search Mirror** | **Under Carriage Mirror** | **Under vehicle Inspection System** | **Mines Detector** | **Any other** |
| 1. | Allotted |  |  |  |  |  |  |  |
| 2. | Available |  |  |  |  |  |  |  |
| 3. | Difference |  |  |  |  |  |  |  |

**ANTI-RIOT EQUIPMENT:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. #** | **Category** | **Gas Gun** | **Long Range Shell** | **Short Range Shell** | **Smoke Grenades** | **Gas Grenades** | **Very Light Pistol** | **Very Light Cartridges** | **Any Other** |
| 1 | Weapon Allotted |  |  |  |  |  |  |  |  |
| 2 | Ammo: Used during the year |  |  |  |  |  |  |  |  |
| 3 | Weapons available |  |  |  |  |  |  |  |  |

**ANTI-RIOT EQUIPMENTS:**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. #** | **Category** | **Shield** | **Tear Gas Masks** | **Helmets** | **Anti-Riot Jackets** | **Chest Guard** | **Shin Guard** | **Arms Guard** | **Lathies** | **Polo Sticks** | **Any Other** |
| 1. | Allotted |  |  |  |  |  |  |  |  |  |  |
| 2. | Available |  |  |  |  |  |  |  |  |  |  |
| 3. | Difference |  |  |  |  |  |  |  |  |  |  |

1. **GENERAL INFORMATION OF ARMORY/KOT:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Status** | **Good** | **Satisfactory** | **Poor** | **Remarks** |
| Condition of Kot |  |  |  |  |
| Condition of Weapons |  |  |  |  |
| Condition of Ammunition |  |  |  |  |
| Condition of Anti Riot Equipment |  |  |  |  |
| Maintenance of Register of Rifles issued PR – 6.9 |  |  |  |  |
| Security of Kot. |  |  |  |  |

24. **DETAILS OF GUARDS**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. #** | **Place/ Point/ Installation** | **Strength** | | | | | | |
| **Sanctioned** | | | **Un-Sanctioned** | | | **Total** |
| **U/S** | **L/S** | **Sub-Total** | **U/S** | **L/S** | **Sub-Total** |  |
|  |  |  |  |  |  |  |  |  |

25. **DETAILS OF GUNMEN:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. #** | **Name of official/ personality** | **Strength** | | | | | | |
| **Sanctioned** | | | **Un-Sanctioned** | | | **Total** |
| **U/S** | **L/S** | **Sub-Total** | **U/S** | **L/S** | **Sub-Total** | **-** |
|  |  |  |  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| 26. **Mobile Patrolling Plan** | EFFECTIVE | INEFFECTIVE |

**27. MALKHANA /STORE ROOM FOR CASE PROPERTY (Reg. # 19 – PR # 22.70)**:

**No. of case Properties:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Status** | **Good** | **Satisfactory** | **Poor** | **Remarks** |
| Condition of Malkhana |  |  |  |  |
| Condition of case property |  |  |  |  |
| Proper tagging of case property |  |  |  |  |
| Register of case property |  |  |  |  |
| Security of case property |  |  |  |  |

**28. VEHICLES**:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr** | **Category** | **Nos** | **Model** | **On Road** | **Off Road** | **Fuel Quota** | **Allotted to** |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |
| Total | |  |  |  |  |  |  |

29. **Affixation of particulars of POs at prominent places of Police Station**

No

Yes

30. **Comparative crime analysis of cases registered during the current and previous year**:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Year** | Reported | Admitted | Challaned | Incomplete Challan | Challan u/s 512 Cr. P.C. | Cancelled cases | Interim Challan submitted in 17 days time period | Convicted | Acquitted | Untraced | Filed | Under Trial | Under investigation |
| Previous year |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Current year |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Difference |  |  |  |  |  |  |  |  |  |  |  |  |  |

31. **DETAIL OF UNTRACED CASES**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sr. | Case FIR No. | U/s | Name of I.Os | Date of last case diary | Remarks/Recommendations |
|  |  |  |  |  |  |

32. **DETAIL OF CASES IN WHICH NOT A SINGLE CASE DIARY WAS WRITTEN BY I.Os.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sr. | Case FIR No. | Date of FIR | U/s | Name of I.Os | Remarks/Recommendations |
|  |  |  |  |  |  |

33. **DETAIL OF HEINOUS CASES, COST OF INVESTIGATION AND NUMBER OF INVESTIGATION CASES PER I.OS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sr. | Total under investigation cases | Heinous Cases | Cost of investigation  Paid or not | Number of investigation cases per I.Os | Remarks/Recommendations |
|  |  |  |  |  |  |

37. **CAUSES OF HEINOUS CRIME & STRATEGY TO COMBAT**:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

38. **EFFECTIVENESS OF BEATS/PERFORMANCE OF BEAT OFFICER:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**39**. **FIRs REGISTERED ON ORDERS OF JUSTICE OF PEACE U/S 22-A & 22-B:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. #** | **FIR No./date** | **Sections of Law** | **Cancelled or Challaned** | **Reason of non-registration through PS** |
|  |  |  |  |  |

40. **ABSCONDERS & DESERTERS (Reg. # 4, PR # 22.54):**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Year** | **Proclaimed Offenders** | | | **Court Absconders** | | | **Military Deserters** | | |
| **Declared** | **Arrested** | **Remaining** | **Declared** | **Arrested** | **Remaining** | **Declared** | **Arrested** | **Remaining** |
| Previous |  |  |  |  |  |  |  |  |  |
| Current |  |  |  |  |  |  |  |  |  |
| Diff |  |  |  |  |  |  |  |  |  |

41. **RECOVERY OF STOLEN PROPERTY**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.** | **FIR No.** | **U/s** | **Name of I.Os** | **Detail of stolen property** | **Detail of recovered stolen property** | **Current position of recovered property** | **Remarks/**  **Recommendations** |
|  |  |  |  |  |  |  |  |

42. **RECOVERY OF ARMS & AMMUNITIONS:**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Year** | **WEAPONS / EXPLOSIVES** | | | | | | | | | | |
| **LMG** | **K/ Kove** | **Rifle** | **Rev/ Pistol** | **Shot Gun** | **Dag-ger** | **Knuckle Brace** | **Cartridges / Bullets** | **Grenades** | **IED** | **Others** |
| Previous |  |  |  |  |  |  |  |  |  |  |  |
| current |  |  |  |  |  |  |  |  |  |  |  |
| **Difference** | |  |  |  |  |  |  |  |  |  |  |

1. **RECOVERY OF ALCOHOL & NARCOTICS:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Year** | **Heroine** | **Charas** | **Opium** | **Crystal** | **Alcohol** | **Others** |
| Previous |  |  |  |  |  |  |
| current |  |  |  |  |  |  |
| Difference |  |  |  |  |  |  |

1. **VEHICLES TAKEN INTO CUSTODY U/S 550 CR.P.C. & 419-420-468 & 471 PPC**:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Year** | **Motor Car** | **Jeep** | **Van** | **Truck** | **Bus** | **Motor Cycles** | **Any other Type** |
| Previous |  |  |  |  |  |  |  |
| current |  |  |  |  |  |  |  |
| Difference |  |  |  |  |  |  |  |

1. **PERFORMANCE METRICES**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No** | **Source of complaints.** | **Total complaints** | **Filed** | **Action/FIR recommended** | **Under Process** | **Disposed Off** | **Pending** |
| 1 | PMDU |  |  |  |  |  |  |
| 2 | 1787 |  |  |  |  |  |  |
| 3 | Open Court |  |  |  |  |  |  |
| 4 | CMS |  |  |  |  |  |  |
| 5 | Miscellaneous |  |  |  |  |  |  |

46. **NEW INITIATIVES:-**

|  |  |  |
| --- | --- | --- |
| **Sr No.** | **Descriptions** | **Remarks** |
| 1. | Reception Rooms |  |
| 2. | Complaint Management System (CMS) |  |
| 3. | Police Station Record Management System (PSRMS) |  |
| 4. | Criminal Record Management System (CRMS) |  |
| 5. | Human Resource Management Information System (HRMIS) |  |
| 6. | Anti Vehicle Lifting System AVLS |  |
| 7. | Tenant Registration System. |  |
| 8. | Hotel Eye |  |
| 9. | Stolen and Recovered Vehicles Management System- (SRVMS) |  |
| 10. | Investigation Toolkit |  |
| 11. | Handheld Biometric Devices for Verification |  |

47. **Implementation Status of Cost Free SOPs of SIPs**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. #** | **Cost Free SOPs of SIPs** | **Remarks** | |
| **1.** | **Complaint Management** | **Yes** | **No** |
| a. | Recording of entry of every person in a register placed at the reception of police station. |  |  |
| b. | E-Tag issued to every complainant. |  |  |
| c. | Every 15 calls tagged in CMS. |  |  |
| d. | The prescribed timelines for disposal of complaints are being followed. |  |  |
| e. | The complainants be provided the name and the contact No. Of the enquiry officer. |  |  |
| f. | The Brochure of the timelines are being provided to the Complainant. |  |  |
| g. | Enquiry officer has the check list with him for the disposal of the complaint. |  |  |
| h. | In case of lost report of the financial document, an affidavit is being received from the complainant. |  |  |
| **2.** | **Registration of FIR.** |  |  |
| a. | The timeline of registration is being followed. |  |  |
| b. | A message is being sent to the complainant about the registration of FIR, Sections of offense and name of Investigation Officer. |  |  |
| **3.** | **Dissemination of schedule of inquiries and investigation.** |  |  |
| a. | * The schedule of inquiries and investigation are being pasted on the reception of the PS as well as on the website. |  |  |
| * Police Officers call the parties to the Police Station when IOs are available. |  |  |
| **4.** | **Investigation of the offenses** |  |  |
| a. | The enclosed SOPs of the Investigation of offenses/cases are being followed. |  |  |
| **5.** | **Arrest of Accused** |  |  |
| a. | * Raid form are being filled by the IO and duly attested by the SHO to ensure preparedness for the arrest of accused. |  |  |
| * In case of raid for the arrest of the PO wanted in cases of ATA or multiple murders the form is being attested by the concerned DSP. |  |  |
| b. | Custody form of all the accused is being duly completed. |  |  |
| c. | Bail is being granted in bailable offenses. |  |  |
| **6.** | **Police Station Management** |  |  |
| a. | Area of PS into beats and resources are being distributed accordingly. |  |  |
| Beat books are maintained. |  |  |
| Beat books once a week are being signed by the SHO to ensure updation of data. |  |  |
| b. | White board is affixed out side the lockups on which name and offense of the persons in custody is being written Moharrar is responsible for updating it. |  |  |
| c. | Cameras installed in lockups, SHO Office and front desk are operational. |  |  |
| d. | Biometric attendance is being made by all officers.  When an officer leaves he enters his amad/rawangi in the daily diary. |  |  |
| e. | SHO is giving morning briefing to all the officers. |  |  |
| f. | Buddy system is being strictly followed. |  |  |
| g. | Entries in the online daily diary are made in real time. |  |  |
| h. | SHO is giving a weekly certificate of completion of record to the SDPO. |  |  |
| **7.** | **Front desk Management** |  |  |
| a. | Duty is being performed in 03 shifts. |  |  |
| b. | Provision of online connectivity, AC and water Dispenser are being ensured by the SHO. |  |  |
| c. | Guide Constable is appointed in the PS to assist people in the PS to get their issued resolved. |  |  |

48. **NEW INITIATIVE OF SHO TO IMPROVE POLICING:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

49. **MASSALIHATI COMMITTEE:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Members** | **Cases resolved** | **Cases pending** | **Effectiveness** | **Remarks** |
|  |  |  |  |  |

50. **Messing facility:**

● Messing facility available or not available.

● Clean drinking water in the premises of Police Station available or not available.

51. **LEGAL:**

Name of Parvi Officer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Condition of Parvi Register

Good

Poor

● **Prosecution of cases/pendency of Courts:-**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

52. **WELFARE OF CONSTABULARY(Any Initiative)**:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

53. **SHO’s STATEMENT REGARDING PROBLEMS BEING FACED BY THE LOCAL POLICE:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

54. **VIEW OF THE GENERAL PUBLIC REGARDING THE LOCAL POLICE:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

55. **PROBLEMS AND GRIEVANCES EXPRESSED BY THE POLICE PERSONNEL**.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

56. **REMARKS / RECOMMENDATIONS OF THE INSPECTION OFFICER:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature**