

**IMMEDIATE/BY FAX**

From The Inspector General of Police/PPO,  
Punjab.  
To All Addl. Inspectors General of Police in Punjab.

No. 1228 /UN-EXEC-III,

dated: 25-3 /2022.

Subject **PHASE-1 OF THE 2022 RECRUITMENT CAMPAIGN POLICE  
SECONDMENT TO UNHQ AT NEW YORK**

Memo.

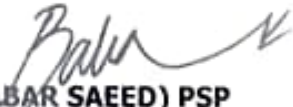
Enclosed please find a copy of letter bearing F.No.1/3/2022-UN, dated 18.03.2022 received from the National Police Bureau, Ministry of Interior, Government of Pakistan, Islamabad, on the subject matter. The enclosures (08-pages) of the aforementioned letter may be downloaded from the website of Punjab Police i.e. [www.punjabpolice.gov.pk](http://www.punjabpolice.gov.pk).

2. The applications of the eligible and volunteer Police Officers having fluency in oral as well as written **English** language may be furnished to this office against the following post **no later than 15.04.2022 (Friday) by 09:00 am**. Details are as under:

Sr. #	Job Title	Job Opening No.	Minimum Rank	Posts
1	UN Police Adviser, D-2	DPO/SEC2201P/D-2/01	(BS-21 or above)	01

3. It may be ensured that the prescribed forms completed in all aspects (**in triplicate**), **duly signed by the concerned local authority** may be furnished to this office before the cut-off date. **Scanned copies of signed documents may also be emailed at [executivebranch3@yahoo.com](mailto:executivebranch3@yahoo.com)**.

4. The nominations received after the cut-off date and incomplete forms will not be entertained as the MOI/UN authorities do not accept the same. No direct correspondence with the NPB, MOI, Islamabad, is permissible.

  
**(RAI BABAR SAEED) PSP**  
DIG/Headquarters,  
for Inspector General of Police/PPO,  
Punjab.

CC:

- i. A copy along with its enclosures is forwarded to the DIG/IT, CPO with the request to upload this letter alongwith its enclosures (08-pages) on the website of Punjab Police immediately, please.
- ii. PS to DIG, Hqrs, CPO, Punjab.

Government of Pakistan  
Ministry of Interior  
National Police Bureau

\*\*\*\*\*

F No. 1/3/2022-UN  
To

Islamabad, the 18<sup>th</sup> March 2022

The Inspector General Police, Pakistan Railways Police, Lahore.  
The Provincial Police Officer, Punjab, Lahore.  
The Inspector General Police, Sindh, Karachi.  
The Provincial Police Officer, Khyber Pakhtunkhwa, Peshawar.  
The Inspector General Police, Balochistan, Quetta.  
The Director General, Federal Investigation Agency, FIA HQs, Islamabad.  
The Director General, Intelligence Bureau, Islamabad  
The National Coordinator, NACTA, Islamabad  
The Commandant, National Police Academy, Islamabad.  
The Commandant Frontier Constabulary, FC HQs, Peshawar Cantt.  
The Inspector General Police, NH&MP, Islamabad.  
The Inspector General Police, AJ&K, Muzaffarabad.  
The Inspector General Police, Gilgit-Baltistan, Gilgit.  
The Inspector General Police, ICT, Islamabad.

Subject: PHASE-1 OF THE 2022 RECRUITMENT CAMPAIGN POLICE  
SECONDMENT TO UNHQ AT NEW YORK

I am directed to enclose herewith a copy of Pakistan Military Adviser's Office New York email UN Circular Note Verbale on the subject cited above.

2. The Police Division is seeking the nomination of candidates for appointment on secondment to following position in the Secretariat of the United Nations at New York as per detail given below:

S#	Job Title	Job Opening Number	Minimum Rank	Posts
1	UN Police Adviser, D-2	DPO/SEC2201P/D-2/01	IGP (BS-21 or above)	01

3. It is requested that **only one most suitable nomination** may kindly be furnished by **09 May, 2022** alongwith compulsory UN documents. Scanned copies of the documents (pdf) may also be emailed to [Sopakpolice@gmail.com](mailto:Sopakpolice@gmail.com). Fluency in **English** language (both oral and written) is required.

4. Hand written and incomplete nomination documents or received after due date will not be processed.

5. This issues with the approval of DG NPB.

Encl: As above.

CC:

SPS to DG NPB  
PA to Director NPSC  
Section Officer (Police), Mol, Islamabad

IGP	✓
Deputy IGP	✓
Asst. Dir. (Adm.)	✓
Asst. Dir. (Inv.)	✓
Asst. Dir. (Tech.)	✓
Asst. Dir. (Trng.)	✓
Asst. Dir. (Off. Affs.)	✓
Asst. Dir. (Public Affs.)	✓
Asst. Dir. (Legal)	✓
Asst. Dir. (Finance)	✓
Asst. Dir. (Stores)	✓
Asst. Dir. (Transport)	✓
Asst. Dir. (Security)	✓
Asst. Dir. (Medical)	✓
Asst. Dir. (Diet)	✓
Asst. Dir. (Canteen)	✓
Asst. Dir. (Post & Telecom)	✓
Asst. Dir. (Gen. Secy)	✓
Asst. Dir. (Housing)	✓
Asst. Dir. (Muzaffarabad)	✓
Asst. Dir. (Gilgit)	✓
Asst. Dir. (Balochistan)	✓
Asst. Dir. (Sindh)	✓
Asst. Dir. (Punjab)	✓
Asst. Dir. (Railways)	✓
Asst. Dir. (Frontier Constabulary)	✓
Asst. Dir. (Police)	✓

4935  
21-3-22

  
(Muhammad Shahid)  
Assistant Director  
Tel: 051-9219966

F.No. 12/01/2022-UN  
Government of Pakistan  
Ministry of Interior

1

Islamabad, the 14<sup>th</sup> March, 2022


To

The Director General,  
National Police Bureau,  
ISLAMABAD.

Subject- EMAILS

I am directed to enclose herewith UN email No. Nil dated 10<sup>th</sup> March, 2022 alongwith enclosures on the above subject for further necessary action, please..

Encl: as above

  
(Jahanzeb Pitafi)  
Deputy Secretary (Org)  
Tel: 051/9206672

Director General 15/3/22  
National Police Bureau  
Ministry of Interior  
Islamabad

Dir/DPSC/AD/IA/AX  
16/3

AD/Ad mini

DC-NPB
By No 234
Date: 15/3/2022

Fwd: Phase I of the 2022 Police Secondment Campaign -  
Permanent Mission of Pakistan



Raja Afzal Ahmad <pakmushir@gmail.com>

Mar 10, 2022, 6:21  
PM (4 days ago)

to Sopakpolice

Dear SO

AOA

Please find the attached FAX / details for Phase I of the 2022 Police Secondment Campaign through the issuance of one Job Opening for the seconded post of the United Nations Police Adviser, D-2, requiring the service of a police officer in active duty. The deadline for submission of nominations is 8 June 2022.

Please acknowledge.

----- Forwarded message -----

From: <dpo-leadership-secondment-recruitment@un.org>

Date: Wed, Mar 9, 2022 at 3:06 PM

Subject: Phase I of the 2022 Police Secondment Campaign - Permanent Mission of Pakistan

To: <pakmushir@gmail.com>

Excellencies,

Please be advised that the Police Division, Department of Peace Operations is hereby launching Phase I of the 2022 Police Secondment Campaign through the issuance of one Job Opening for the seconded post of the United Nations Police Adviser, D-2, requiring the service of a police officer in active duty. The deadline for submission of nominations is 8 June 2022.

In this regard, please find attached:

- Note Verbale announcing the campaign
- One Job Opening (English and French)
- Application Material package to be submitted and completed in connection with the nomination of candidate(s) (the package includes:
  - Nominations Procedures for Permanent Missions
  - Personal History Profile form (P.11)
  - Academic and Employment Certification form
  - Employment Record-Supplementary sheet
  - "Phase I of the 2022 Police Secondment Campaign - Application Sheet - List of Candidates by Permanent Missions" sheet)
  - Protocol for Electronic Submission of Nominations
  - List of entitlements and benefits-Member States for campaign purposes
- Briefing presentations

In order to promote greater gender balance among police secondment, we actively encourage the nomination of qualified



**Please note:**

- Nominations received after the deadline specified on the Job Opening will not be accepted.
- Applications submitted using different forms from the ones provided will not be accepted.
- Permanent Missions are requested to present their candidates in one single submission via a Note Verbale.

The General Assembly in its resolution 75/292 authorized the Secretary-General to continue to enter into agreements with Member States to prevent duplication of salaries, benefits and allowances to active-duty seconded military and police personnel. In this regard, Member States are kindly requested to complete the attached form "List of entitlements and benefits" and submit the completed form together with their nominations. The completed form will help the UN Secretariat identify any potential conflict between national legislation and the UN Staff Rules and Regulations and evaluate the need to enter into agreement with the Member State.

We are looking forward to your submissions and stand ready to assist you with any questions.

Best regards,

Mr. Ata Yenigun

Chief, Selection and Recruitment Section  
Police Division, Office of Rule of Law and Security Institution  
Departments of Peace Operations (DPO)

**Raja Afzal Ahmad <pakmushir@gmail.com>**

Wed, Mar 9, 8:13  
PM (14 hours ago)

to SO, Sopakpolice

Dear SO

AoA

Hope you are well . Please be informed that Pak FPU Pay for 1 Jan 21 to 31 March 21 has been paid by the UN. The same has been shared with State bank. Copy off same attached. Your requested to coordinate with Military Operational Directorate for further action.

# NOMINATION PROCEDURES FOR POSITIONS IN THE DEPARTMENT OF PEACE OPERATIONS REQUIRING OFFICIAL SECONDMENT FROM NATIONAL GOVERNMENTS OF MEMBER STATES OF THE UNITED NATIONS ORGANIZATION

Outlined below are the procedures to be followed by Permanent Missions for the nomination of candidates to posts requiring secondment from active Police service, which are open for recruitment within the Department of Peace Operations (DPO). In the interest of promoting an orderly process and to avoid delay in the consideration of applications, Permanent Missions are respectfully requested to adhere closely to these procedures.

1. In General, the above-mentioned posts are reserved only for candidates nominated by Member States through their Permanent Mission to the United Nations; candidates applying independently will not be accepted. It is requested that applications be submitted as soon as possible. No applications will be accepted after the deadline specified on each job opening. For this specific recruitment campaign, there is only one Job Opening for one post.

2. Applications for candidates must be presented in one single submission via a Note Verbale from the Permanent Mission. Each submission must contain a duly completed excel sheet form "Phase 1 of the 2022 Police Secondment Campaign - Application Sheet - List of Candidates by Permanent Missions", listing the names of the nominated candidates for each job opening. In addition, for each nominated candidate, the following will be required to be included in the submission:

- a) United Nations Personal History Profile (PHP) Form (P.11) and, if applicable, Employment record (Supplementary Sheet), duly completed and signed by the nominated candidate.
- b) Military Police Employment and Academic Certification (EAC) form issued by the relevant military/police authority and containing details on the candidate's military police academic degree/courses and employment record.
- c) Employment Record-Supplementary Sheet to be used for additional employment information.

3. Candidates are discouraged from attaching to their application certificates of degree obtained, medical forms or copy of their passport.

United Nations



Nations Unies

**Job Title :** United Nations Police Adviser, D-2  
**Department / Office :** Office of the Police Adviser  
**Duty station :** NEW YORK  
**Posting period :** 09/03/2022 - 08/06/2022  
**Job Opening Number :** DPO/SEC2201P/D-2/01

**United Nations Core Values: Integrity, Professionalism, Respect for Diversity**

**Organizational Setting and Reporting:**

The Police Division is headed by a Police Adviser, who is accountable to the Assistant Secretary-General for Rule of Law and Security Institutions. The Police Adviser has direct access to the Under-Secretary-General for Peace Operations, when required. The Police Adviser is responsible for providing advice and support on all policing issues to the Department of Peace Operations (DPO) and the Department of Operational Support (DOS) and to heads of police components of operations led by the Department of Peace Operations and missions led by the Department of Political and Peacebuilding Affairs (DPPA) with police advisory functions. The Police Adviser may also, as required, provide advice to the Under-Secretary-General for Political and Peacebuilding Affairs, the Secretary-General and the Security Council through the Under-Secretary-General for Peace Operations, ensuring that such advice and support is fully coordinated with the Assistant Secretary-General for Rule of Law and Security Institutions.

**Responsibilities:**

The incumbent will be required to:

- Provide overall strategic direction and mission related advice on police matters to the Assistant Secretaries-General in DPO, in the DPO-DPPA Joint Regional Structure, in DOS, to Heads of Police Components in the field, and to others as requested and appropriate.
- Provide oversight of policing issues in all operations and direct responses to critical incidents and issues that arise in the field, Oversee the management of police components, including the conduct of recruitment and training of police officers serving in the field.
- Establish frameworks for launching new police operations in implementation of Security Council resolutions; develop, oversee and participate in the conceptualization and implementation of operations and operational initiatives, and determine the parameters for new initiatives in consultation with other senior officials.
- Coordinate and cooperate with the Military Adviser and senior officials in the DPO-DPPA Regional Divisions within the DPO-DPPA Joint Regional Structure and in the Division for Policy, Evaluation and Training.
- Maintain liaison with the Department of Political and Peacebuilding Affairs, the Peacebuilding Commission, the Peacebuilding Support Office, the Department of Operational Support, other United Nations departments, agencies, funds and programmes, Member States, non-governmental organisations, the academic community and civil society.
- Exercise overall responsibility for the leadership of the Police Division and its activities and products, including its planning processes and the management of police officers serving in the Police Division and those assigned to the Integrated Operational Teams in the Regional Divisions.



- (6)
- Provide strategic direction and oversee the management of the Standing Police Capacity and its deployment to field missions.
  - Represent the United Nations and/or the Department of Peace Operations, as appropriate, in meetings, conferences and seminars on police-related issues.

#### **Competencies:**

**Professionalism:** Demonstrates professional competence in police matters at the strategic and command levels; identifies issues and uses sound judgment in applying expertise to solve a wide range of problems; works well under pressure; has strong conceptual and analytical abilities and proven negotiation skills.

**Planning and organizing:** Develops clear goals that are consistent with agreed strategies. Identifies priority activities and assignments; adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently.

**Leadership:** Is proactive in developing strategies to accomplish objectives. Anticipates and resolves conflicts by pursuing mutually agreeable solutions. Establishes and maintains relationships with a broad range of interlocutors to understand needs and gain support. Provides leadership and takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work; demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing.

**Vision:** Identifies strategic issues, opportunities and risks; clearly communicates links between the Organization's strategy and the work unit's goals; generates and communicates broad and compelling organizational direction, inspiring others to pursue that same direction; conveys enthusiasm about future possibilities.

**Judgement/Decision-Making:** Identifies the key issues in a complex situation, and comes to the head of the problem quickly. Proposes a course of action or makes a recommendation based on all available information and on consultations with other affected units. Determines that the actions proposed will satisfy the expressed and underlying need for the decision. Demonstrates an understanding of political sensitivities.

#### **Qualifications:**

**Education :** Advanced university degree (Master's degree or equivalent) preferably in criminal law or related field. A first level university degree with a relevant combination of academic qualifications and relevant police experience may be accepted in lieu of the advanced university degree. Graduation from a police academy or similar law enforcement training institution is required.

**Experience:** Must be a senior professional police officer on active duty with the rank of Commissioner, Deputy Commissioner or rank equivalent to Major-General level. Must have at least 15 years of relevant experience, with command experience, progressively responsible national law enforcement experience in field and headquarters locations in police policy-making as well as strategic and operational police management experience. Service in a UN peacekeeping or other field operation is highly desirable. Experience in other international organizations is desirable.

**Languages:** English and French are the working languages of the United Nations Secretariat. For this post, fluency in English (both oral and written) is required; knowledge of French is desirable. Knowledge of another UN official language is an advantage.

#### **Assessment Method:**



Kindly note that you may, as part of the evaluation of your application for this position, be requested to undergo written knowledge-based assessment exercises, which may be followed by a competency-based interview depending on the result of the test. (7)

**Special Notice:**

Circulation of this Job Opening is limited to Member States. Only police officers currently employed in their National service and who have received authorization by their National Authorities to apply for this Job Opening will be considered. Appointment is limited to service within the Department of Peace Operations on posts financed by the support account for peace operations requiring active police service. During their tenure, seconded officers cannot be transferred or be reassigned to other positions within DPO or the UN Secretariat. It should be noted that successful candidates will be offered a two year Fixed-Term appointment which, based on performance and operational needs, may be extended to a third or in exceptional circumstances to a fourth and final year.

Currently serving seconded active-duty officers are not eligible to apply or be nominated for new seconded positions until separated for at least one year from any last secondment with the UN Secretariat.

Nominations of female candidates encouraged.